**Words That End with -*ness*.**.

aware calm

eager

* fond

forgetful forgive

good graceful

loud rude

serious still

* 1. Since her childhood, Chris had had a fondness for candy bars, but she has learned to limit herself to just one a week.
	2. Whent he of the car radio made Andrew’s ears throb with pain, he asked his friend if he could turn it down.
	3. “Do not let the of a few diners keep you from treating everyone politely,” the manager told the new waiter who was disappointed that he didn’t get a tip.
	4. The shopper quickly begged the woman’s after he almost tripped her while rushing down the bakery aisle to grab the last loaf of rye bread.
	5. The of the dancers in the musical inspired Nancy to sign up for a dance class during her lunch hour.
	6. A restaurant’s success often depends on the chef ’s of the likes and dislikes of the local diners.
	7. In his to get to work early, Carl foolishly left his wallet on the kitchen counter at his mother-in-law’s apartment and was unable to get on the subway.
	8. As if in a trance, the family sat in complete after eating a huge meal of spaghetti and meatballs and Italian bread.
	9. The ad for the new yogurt-coated oat cereal raved about its and even stated that it was a complete, nutritious meal.
	10. Aunt J oyce’s was getting so bad that even when her nieces and nephews showed up at her doorstep, she had nothing to feed them and didn’t even remember inviting them over for dinner.

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* 1. When Amrita gets home from yoga class, she always has a cup of herbal tea so she can enjoy the feeling of .
	2. When the waitress asked the small boy what he would like for dinner, with all

 he said, “ice cream.”

**More Work with the Ending *-ness*.** To complete these sentences correctly, choose the best word from the list and add *-ness* to it.

bitter dry

dull fresh

gentle plump

polite smooth

stiff truthful

* 1. The of the fruits and vegetables at the farmer’s market drew customers from all over town.
	2. The of the well-mannered children who were collecting money to fight world hunger so impressed Mr. Bergman that he gave them fifty dollars.
	3. Mrs. Darling enjoyed being able to feel the of her husband’s skin after he completely shaved off his beard.
	4. Ever since Ben’s automobile accident, the in his left shoulder told him when it was going to rain.
	5. The of the movie caused Miguel to fall fast asleep in the theater.
	6. After the doctor told him that the of Arizona’s climate would greatly improve his health, Jesse decided to consider moving there.
	7. Staring uneasily at her in the mirror, Sue realized that she had to do something about her weight, which meant starting a strict diet—tomorrow.
	8. “In all , Your Honor, I am not guilty of the charges brought against me,” declared Van Porter, who had decided to defend himself instead of hiring a lawyer.
	9. Rashid was filled with such after suddenly being laid off that he vowed to go into business for himself so he’d never be treated like that again.
	10. Ms. Harvey’s voice always had a touch of in it when she scolded students for not doing their homework, but they knew that she meant business.

**More Work with the Suffix** -*ness*

bluntness casualness cleanliness drowsiness

earnestness feebleness godliness graciousness

idleness queasiness scornfulness scrawniness

skimpiness sturdiness suddenness thriftiness

1. Paul knew from the with which his girlfriend stormed out of the living room that the of his remarks had hurt her deeply.
2. As overcame Grandfather and he began to snore softly in his favorite armchair, Christina was saddened to see that his was increasing daily and he would soon require almost constant care.
3. From the of the meals his wife had been serving lately, Alex could tell that she was on another one of her campaigns and was probably squirreling away money like crazy.
4. Although Mr. and Mrs. Kelly were impressed with the of the service in the charming little French restaurant, their stomachs filled with as they warily watched the waiter approach with a platter of sizzling snails swimming in garlic butter.
5. The of the teenagers who hung out at the game room all hours of the day and night prompted much sneering and from the town’s older residents who spent all their spare time hanging out at the coffee shop next door.
6. Even her aides didn’t fully realize the with which Mrs. Alexander pursued the Republican nomination because she delivered her speeches with such that no one took her campaign seriously.
7. When Mrs. Porter compared the of her neighbor’s sick child with the

 of her own healthy baby, she realized how much she had to be grateful for.

1. In an effort to cheer up her sister-in-law, who resented the fact that most of her day seemed to be spent mopping and sweeping and scouring and scrubbing, Carol said, “Now just remember, dear, ‘ is next to ’.”

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**Words That End with *-ment.***

advance ail

commit confine

discourage encourage

engage enjoy

enlarge manage

measure

* ship
	1. When the clerk informed him that the shipment of fresh lettuce wasn’t expected until next Tuesday, Uncle Adolf was annoyed.
	2. Hassan ordered an of his girlfriend’s photograph for his desk at work.
	3. When thirty-year-old Gail shyly produced the ring Ray had given her, her mother burst out, “But you’re too young to be thinking about marriage!”
	4. Bobby was unable to complete the exercise his math teacher had given for homework because he had lost his ruler.
	5. Holly declared she would make a to stop smoking if her husband, in turn, would agree to lose forty-five pounds.
	6. After describing the symptoms of his , Walter was surprised when Dr. Stern remarked calmly, “My dear fellow, your problem is not physical; it’s emotional.”
	7. The sign in the hotel lobby read, “The hopes you will enjoy your stay in Los Angeles.”
	8. Ms. Bond suddenly found little in cooking now that everyone in her family was on a strict low-fat diet.
	9. Because of the many opportunities for , Martha chose a career in sales.
	10. Most of us need a little to put more effort into reaching our goals.
	11. In spite of receiving many words of from his relatives, Charles decided to risk going into business for himself.
	12. During his in prison, John learned that although he was surrounded by people, he was very much alone.

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**More Work with the Ending *-ment*.** To complete these sentences correctly, choose the best word from the list and add *-ment* to it.

conceal consign

detach employ

govern involve

misplace mistreat

punish require

retire wonder

* 1. Years ago, a common form of for children who said naughty words was to wash their mouths out with soap.
	2. Virginia searched the want ads carefully for opportunities because she wanted a job that offered higher wages.
	3. Many physicians suggest that one for good health is drinking eight glasses of water each day.
	4. Bob’s with the group of students who had started the fight in the gym led to his being expelled from school for three days.
	5. Mr. Stuart was looking forward to after twenty-five years of working hard in a machine shop, so he would have time to devote to his hobbies.
	6. An expression of complete appeared on Phil’s face when the nurse informed him that his wife had just given birth to twin girls.
	7. The manager’s of the brand-new computer led to its breakdown, and a repairman had to be called.
	8. The Johnsons blamed the for all their problems with money—even though they did not vote.
	9. is a necessary trait for an umpire if he is to call the action in a baseball game fairly.
	10. George’s of important papers got him into trouble at work.
	11. When Butch’s of stolen goods was discovered, he realized he would soon be arrested.
	12. Mrs. James lost so much weight that she was able to buy all new outfits and take all of her old clothes to the \_\_\_\_\_\_\_\_shop.

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**The Suffix -*ful*.** To complete these sentences, choose the correct word from the list and add -*ful* to it. Study the example before you begin.

event

fear

force

plate

play

regret

* scoop
1. Mrs. Lopez asked the clerk to measure out a scoopful of blueberry jelly beans, which she planned to share with her son.
2. Jackie’s new puppy nipped at her heels as they ran through the park.
3. Winning the contest certainly made Dennis’s day very ,

but he was so of becoming seasick that he turned down the all-expenses-paid cruise to Hawaii.

1. “You have excellent references,” explained Ms. Thor as she skimmed Philip’s application, “but I’m afraid you just aren’t enough to be a foreman; our workers would take advantage of you in a minute.”
2. “Why should I feel ?” snapped the waitress to her manager. “If the customer had behaved politely, I would never have dumped the of French fries in

his lap.”

**The Suffix -*less*.** To complete these sentences, choose the correct word from the list and add -*less* to it. Study the example before you begin.

age

blame

fear

heart

meaning

mind

* shame
1. The shameless traitor just shrugged his shoulders when, during an interview, a reporter called him a disgrace to his country.
2. “How can you be so !” exclaimed Jane when her former boss refused to give her a good reference because he couldn’t bear the thought of her working for anyone else.
3. Ninety-one-year-old Mr. Benjamin had so much energy that his neighbors regarded him as one of those

 human beings who would outlive them all.

1. “This discussion is ,” Anne said to her business partners, “if you refuse to see that we aren’t entirely for the terrible working conditions around here.”

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1. When Hiram dashed into the burning animal shelter to rescue the trapped kittens, some bystanders praised him as a hero. Others, however, called him because the odds of his getting out of the building alive were very slim.

**The Suffix -*ly*.** Many people claim that it’s not what you do that’s important—it’s how you do it. Words that end in -*ly* usually tell how something is done or said. In the following sentences, put the letter of the best answer in the blank.

* 1. Jerome couldn’t believe it, but it was true: he was going to get a job offer.
		1. formerly **b.** eagerly **c.** fairly **d.** actually
	2. During the interview, it had become clear that he had all the skills that the employer wanted.
		1. doubtfully **b.** faithfully **c.** increasingly **d.** likely
	3. As soon as he realized that the job was his, Jerome wanted the interview to end. But it seemed to drag on .
		1. clearly **b.** endlessly **c.** gratefully **d.** especially
	4. “Jerome,” the interviewer asked, “please don’t take this , but why have you been out of work for so long?”
		1. commonly **b.** heartlessly **c.** thoughtfully **d.** personally
	5. Jerome knew this was a dangerous question and wasn’t sure how to answer.
		1. coldly **b.** oddly **c.** potentially **d.** impersonally
	6. “The last job I applied for didn’t seem to be a good match,” Jerome replied . “I guess they didn’t take me seriously.”
		1. nervously **b.** regularly **c.** equally **d.** formally
	7. “Why in the world would they not take you seriously?” the interviewer asked .
		1. bizarrely **b.** stupidly **c.** shyly **d.** uneasily
	8. “Well, when they asked me whether I was comfortable working , I told them I’d be good at it since I practice yoga,” Jerome said sheepishly.
		1. emotionally **b.** flexibly **c.** thoroughly **d.** efficiently
	9. “Well, I guess I can see why they wouldn’t take that answer seriously,” the interviewer said . “But at our company, we like an employee with a sense of humor.”
		1. grandly **b.** laughingly **c.** shamefully **d.** magically
	10. “Then you will like me!” Jerome responded with a relieved smile.

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* + 1. disapprovingly **b.** professionally **c.** especially **d.** distractedly

**More Work with the Suffix -*ly*.** To add -*ly* to these words, change the *y* to *i* and add -*ly*. Study the example before you begin.

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** angry |  angrily  | **7.** steady |   |
| **2.** hearty |   | **8.** crazy |   |
| **3.** merry |   | **9.** dreamy |   |
| **4.** cheery |   | **10.** unworthy |   |
| **5.** mighty |   | **11.** guilty |   |
| **6.** lazy |   | **12.** dizzy |   |

**More Work with the Suffix -*ly*.** Choose the word that correctly completes each sentence, and write it in the blank. Study the example before you begin.

* 1. The landlady wondered whether or not she was legally

legal

* legally

responsible as she surveyed the minor water damage in the first-floor apartment.

* 1. Eddiew as that after doing such a fine job mowing Mrs. Cash’s lawn he would be given referrals for other jobs.

positive positively

* 1. Ginger’s availability was one reason she landed the job as a computer operator, a last-minute opening she read about in the Sunday classifieds.

immediate immediately

fearless fearlessly

* 1. To work as a lion tamer, you must be able to perform your job

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 .

**More Work with the Suffix** -ly.

* 1. After a lengthy cross-examination, it was to the foreman of the jury that the witness was lying in order to protect the defendant.

evident evidently

* 1. As the cleaning woman finished the last chore on the list her employer had left with her, she hoped she would not be held for the expensive china vase she had accidentally dropped.

responsible responsibly

* 1. Convinced that it was highly he would win the election by a landslide, the Republican candidate dismissed the polls that had predicted he would be badly defeated.

probable probably

* 1. Dennis devoured the last of the lemon chiffon pie, knowing full well that he would be with himself the next morning for having broken his strict diet.

furious furiously

* 1. Even among those who usually sneered at people, the local pastor was highly respected for being so concerned with the welfare of everyone he encountered.

spiritual spiritually

* 1. “How can you sit there and say I’m being ,” said Alfred

indignant indignantly

 to his assistant, “when you know perfectly well I never lose my temper at the oﬃce!”

* 1. “If you make an attempt to explain your financial predicament to the creditors, I’m sure they will try to work out another payment plan with you,” Johnny told his brother.

earnest earnestly

* 1. None of her friends could understand how Betsy could be so

physical physically

 fit when it was a well-known fact that she shunned all

 exercise as if it were the plague.

* 1. The conversations among the players in the locker room came to an immediate halt when the coach announced that he intended to resign his position right after the game.

casual casually

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* 1. With a look on his face, the imp sprawled out on the couch to watch the late movie, ignoring the screams from the babysitter whom he had locked in the hall closet.

smug smugly

* + 1. **The Suffix -*tion*.** Use the words below to complete this exercise correctly.

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accommodations addiction combination

compositions definitions exhaustion

explanations extractions graduation

infections inflation investigations

reservation starvation temptation

 **1.** what a hotel offers

 **2.** what a traveler makes to get an airline ticket

 **3.** what being without food can cause

 **4.** what commissions and detectives conduct

 **5.** what consumers always complain about

 **6.** what dentists perform

 **7.** what the dictionary contains

 **8.** what drug abuse can lead to

 **9.** what English students write

 **10.** what insect bites can cause

 **11.** what overwork can lead to

 **12.** what parents often demand when their children come home late

 **13.** what sinners are warned not to give in to

 **14.** what students look forward to

 **15.** what you might need to know to open a locker or safe

1. **The Suffix *-sion*.** Use the words listed below to complete the sentences.

admission commission conclusion concussion confession

confusion decision division extension impression

intermission invasion omission permission possession

profession revision supervision transfusion transmission

* 1. After his ninth explanation of the difference between long and short during the arithmetic lesson, Miguel wondered why he had ever considered teaching to be a worthy .
	2. Because the teenager was a minor, he was not able to receive the necessary blood until the doctor had obtained from one of his parents.
	3. Having completed their survey, the appointed by the governor to study eating patterns came to the sad that people would rather complain about their health than actually do anything about it.
	4. In the mass during the fire drill, Dave lost his prize

 , a pocket watch which his uncle had given him for his birthday.

* 1. Jerome was under the that the carpenters would have the

 to the living room completed in time for his daughter’s wedding, but he was wrong.

* 1. “Now I’ve heard everything!” exclaimed the English teacher when one of her students explained that he had not completed the of the composition because, while doing his homework, he had tapped his pencil on his head so often that he was now suffering from a mild

 .

* 1. The evening after the advertisement appeared in the newspaper announcing that the price of

 had been reduced to five dollars, there was such an of eager moviegoers that the manager had to turn hundreds of disappointed people away.

* 1. The organist was so upset over the of his name from the concert program that he stormed out of the theater during the .
	2. Undert he of the tough, new chief of detectives, the investigating team finally got Ms. Tran to sign a in spite of her claim that she was just an innocent victim of circumstances.

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* 1. When the man at Solly’s Garage told Ms. Hood that her station wagon needed a brand-new

 , she was confronted with the about whether to have the car fixed or shop around for a new one.

1. **The Suffixes -*ance* and -*ence*.** One of the most troublesome spelling decisions for many of us is whether to end certain words with *-ance* or -*ence*. Choose the word that best completes each sentence, and write it in the blank. Watch your spelling!

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1. In “A Breakfast Scene” the of Walter’s son indicates that the bathroom is now free.
	1. attendance **b.** disobedience **c.** entrance **d.** obedience
2. In “A Breakfast Scene” Travis’s is evident when his mother refuses to give him money which the teacher has asked the children to bring in.
	1. annoyance **b.** disobedience **c.** importance **d.**

independence

1. Because of a certain in eggs, many physicians encourage their patients to cut down on the number they eat each week, while other physicians contend that eggs are one of our most perfect foods.
	1. annoyance **b.** appearance **c.** disturbance **d.** substance
2. Diet experts find it tragic that many Americans prefer foods, which can be prepared and eaten in a hurry, rather than healthful foods, which often require more time to prepare and consume.
	1. convenience **b.** excellence **c.** preference **d.** reference
3. The food industry often counts on public of good diet practices in order to sell their products.
	1. admittance **b.** dependence **c.** ignorance **d.** insistence
4. For example, recognizing the of breakfast but not giving themselves enough time to eat it, many busy Americans gulp down an instant breakfast drink before dashing off to work or school.
	1. dependence **b.** importance **c.** excellence **d.** innocence
5. In gulping down these sweet and tasty breakfast treats, consumers are disobeying the health practice of many diet experts: of sugar.
	1. avoidance **b.** convenience **c.** influence **d.** occurrence
6. By almost everyone’s standards, a poor diet lowers to colds and other illnesses that may be going around.
	1. entrance **b.** independence **c.** innocence **d.** resistance
7. Some consumers have lost in the food industry not only because of how food is sold, but also because of the way it is grown.

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* 1. endurance **b.** confidence **c.** independence **d.** obedience
1. The farmers’ attitude may be one of “good ” as they spray their fields with insecticides to protect their crops from pests, but this is not necessarily an intelligent attitude.
	1. annoyance **b.** resistance **c.** riddance **d.** substance
2. **The Suffix -*ize*.** Use the words below to complete the sentences correctly.

alphabetized authorized criticize

memorize modernize organized

recognize scandalized specialize

symbolize tenderized terrorized

* 1. Joan decided to in the care of babies and young children at medical school after she had a lengthy discussion with her advisor.
	2. Mr. Crane finally realized that if he didn’t the outdated machinery in his factory, he would probably have to shut down the plant before the end of the year.
	3. Even though Kitty had the beef according to the directions, the roast still tasted like shoe leather.
	4. For many people, turkey and pumpkin pie the meaning of Thanksgiving more than actually giving thanks.
	5. “I expect you to all fifty state capitals by Wednesday,” announced Mr. Chapman to his disbelieving geography class.
	6. Even Skip’s mother-in-law didn’t him after his hair transplant that made him look twenty years younger.
	7. “Tomorrow I’ve got to get ,” Johnny muttered to himself upon surveying the pile of dirty laundry in the equally dirty bathroom.
	8. “The family will be !” said Betsy upon hearing that Uncle Jay had been arrested for driving in circles on the railroad tracks at two o’clock in the morning.
	9. The townspeople were by widespread reports that a mob of gangsters was planning to set up headquarters at the local hotel.
	10. When the salesclerk said that he wasn’t to accept personal checks, the angry customer demanded to see the manager at once.
	11. Helen was thankful for the list of recipes in the back of her cookbook whenever she wanted to try out a new casserole.
	12. “Praise a child seven times a day; only once” was a piece of advice Mrs. Peck tried to follow whenever she was tempted to speak to her children harshly.

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**Words That End in *-al*.** Use the words listed below to complete the following sentences.

approval behavioral

brutal disposal

intentional mechanical

personal proposal

refusal regional

* + 1. After a four-hour workout at the gym, the heavyweight prizefighter relaxed by soaking in a hot tub and listening to classical tapes.
		2. “I don’t care whether your being late was or accidental,” Peggy shouted at her boyfriend. “The point is I don’t like being kept waiting.”
		3. The safe of nuclear waste is a problem that demands our immediate attention.
		4. The cashier’s to admit he had given the customer incorrect change led to a highly emotional scene which almost resulted in a fist fight.
		5. The teachers’ to increase the number of field trips was vetoed by the board of education.
		6. Prudes are so judgmental that it seems as if even the saints in heaven couldn’t win their

 .

* + 1. Thomas so enjoyed having a computer at work that he bought one for his use at home.
		2. Times were so hard that every farmer in the area attended the monthly meeting to discuss the agricultural problems confronting them.
		3. Watching Mr. Jones try to repair his Volkswagen was a comical experience because he had no

 ability whatsoever.

* + 1. When Mr. Reed finished telling the third-grade teacher about his son’s actions at home, she replied calmly, “I think if we work together, we can help him overcome his problems.”

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**Review of Suffixes.** Add one of the suffixes listed in the box to the underlined word in each sentence so that the sentences make sense. When adding a suffix, you may need to drop or change some letters. Study the example before you begin.

-ful

-less

-ly

-ment

-ness

* 1. When the shortstop was thrown out of the game, he shouted at the umpire, “Your judge\_\_\_\_ is as lousy as your eyesight!”
	2. After a roast beef dinner and two servings of chocolate fudge cake, Grandfather lay down for his Sunday afternoon nap with a look of perfect content on his face.
	3. Although all wars could be described as senseless, World War II has been called “the most mercy\_\_\_\_ of all the wars.”
	4. Kenneth could tell by the blank of his girlfriend’s expression that she wasn’t listening to a word he said.
	5. “I’m delighted to report,” said the nurse to the worried parents, “that your daughter’s condition has vast improved, and she will probably be moved to the children’s ward after the doctor checks her chart.”
	6. It was pure by accident, the young lovers thought, that fog had grounded the plane thus giving them a few more wonderful hours to spend with each other.
	7. Mrs. Olson’s arguments always turned into out-and-out battles because when she cast scorn\_\_\_\_looks at all those who happened to disagree with her, they felt as if they had to defend their lives as well as their viewpoints.
	8. Patty’s tone of voice sounded innocent enough, but her mother knew from the vague\_\_\_\_\_of her answers that she had been doing something she shouldn’t have.
	9. “Please be mercy with this poor young man,” pleaded the lawyer before the jury. “If you convict him, it is you who will be guilty of committing a crime.”
	10. Rob tried to be a duty son, but it seemed as if his parents expected more of him than he was able to give.
	11. Upon entering the two-room apartment, the caseworker immediately realized from the bare \_\_\_ of the front room that the family truly needed help.
	12. “We didn’t do it, ma’am,” declared the leader of the gang innocent when the policewoman demanded to know who had picked all the prize-winning roses in Mr. Frank’s garden.

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* 1. When Mr. Campbell heard that job opportunities in Alaska were limit , he decided he’d give moving there a try even though he wasn’t particularly fond of freezing temperatures.
	2. When the interviewer asked the couple how many children they had, Kirk shook his head and said sorrowfully, “None. My wife and I are child .”
	3. “Your misjudge in this real estate deal has cost our firm thousands of dollars and you, your job. You’re fired!” shrieked Ms. Shark to the shaking employee.